

## 報名表

請填妥報名表並於 **2010年8月30日前** 傳真至聯會辦事處。費用可以支票形式(抬頭：香港僱主聯合會)郵寄至聯會辦事處(地址：香港銅鑼灣 255-257 號信和廣場 20 樓 2004 室)，支票背上列明活動及公司名稱。

### 「機構文化與新一代員工管理」研討會

2010年9月9日(星期四), 10:00am – 5:00pm

#### 參加者資料 (請填妥所有資料以方便聯絡之用)

公司 : \_\_\_\_\_  
姓名 : \_\_\_\_\_ 職銜 : \_\_\_\_\_  
姓名 : \_\_\_\_\_ 職銜 : \_\_\_\_\_  
聯絡人 : \_\_\_\_\_ 電話 : \_\_\_\_\_  
電郵 : \_\_\_\_\_ 傳真 : \_\_\_\_\_  
地址: \_\_\_\_\_

#### 費用 (Please tick as appropriate)

- 全日研討會 HK\$ 1300 (其中 200 元可用作 2011 年 3 月前聯會其他活動報名之用)
- 半日(包括午餐) HK\$ 920
- 半日(不包括午餐) HK\$ 750
- 如需聯會簽發付款收據，請在方格上劃上✓號。

**Enquiries:** 李穎汶小姐 ☎ 2528 0206

#### For office use only:

Total amount: (HKD) \$ \_\_\_\_\_ Cheque No.: \_\_\_\_\_  
Date received: \_\_\_\_\_

#### Remarks:

- An email confirmation will be sent out **2 to 3 days prior to the seminar.**
- Cancellation can only be made **4 days prior to the seminar.**
- Payments are non-refundable unless the event is cancelled by the Federation.
- The Federation reserves the right to cancel, modify and postpone the program. Email notification will be sent out if the changes are made after the enrolment.
- The appropriate fees should be made, by crossed cheque, payable to the “**Employers’ Federation of Hong Kong**”. Please mark down the event name and your company name at the back of the cheque.
- Information provided will be used for registration and future communications with the Federation. You have the right to get access to and amend your personal data maintained in the Federation office. You may do so by contacting Ms Julietta So at Tel: 2528 1086.