

- ENROLMENT FORM -

Please **fax** completed form to book your place **on or before 14 Sept 2010** and **mail** payment with the event name and your company name at the back of the cheque to the **Employers' Federation of Hong Kong**.
(Address: Suite 2004, Sino Plaza, 255-257 Gloucester Road, Causeway Bay, Hong Kong; **Fax: 2865 5285**)

Good Employment Series

“Strategic and Innovative Manpower Training and Development” sharing session

15:00 – 17:00 on 16 Sept 2010 (Thursday)

at (TBA) Rm **UR8**, 8/F, City U Scope, United Centre, 95 Queensway, Admiralty, Hong Kong

Enrolment Details

(Each field is mandatory and we shall confirm the enrolment according to the email address provided)

Company : _____

Name : _____ Title : _____

Name : _____ Title : _____

Contact Person : _____ Phone : _____

Email : _____ Fax : _____

Fees: \$ 280 X _____ = \$ _____ (Member)

 \$ 400 X _____ = \$ _____ (Non-Member)

Enquiries: ☎ Charmaine Chui 2528 0103

No receipt will be issued unless requested. Please tick the box if you wish to receive one.

Address: _____

For office use only:

Total amount: (HKD) \$ _____ Cheque No.: _____

Date received: _____



Remarks:

- Email confirmation will be sent out **FOUR** working days prior to the event date.
- Substitution will be accepted. Cancellation can only be made at least **FOUR** working days prior to the event date.
- While places are limited, enrolled members are expected to show commitment to the event. No shows will be charged.
- Payments are non-transferable and non-refundable unless the event is cancelled by the Federation.
- The appropriate fees should be made, by crossed cheque, payable to the **“Employers' Federation of Hong Kong”**. Please mark down the event name and your company name at the back of the cheque.
- Information provided will be used for registration and future communications with the Federation. You have the right to get access to and amend your personal data maintained in the Federation office. You may do so by contacting us at Tel: 2528 1086.
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