



Appendix V – List of possible communication channels

1. Regular one-on-one meetings
2. Team meetings / departmental meeting
3. “Town halls” or large scale events
4. Intranet / management blog and/or forum
5. Email
6. Organisation newsletters
7. Notice boards
8. Regular employee surveys and focus groups
9. Suggestion and feedback boxes
10. Employee focus groups and/or interviews
11. Social functions and recreation activities
12. Committee representation / employee union

附錄五 - 僱員溝通渠道一覽

1. 定期的單獨會議
2. 團隊會議 / 部門會議
3. 同人大會 / 大型活動
4. 內聯網，管理層網誌或討論會
5. 電郵
6. 機構通訊
7. 告示板
8. 定期僱員意見調查及小組討論
9. 意見及回應箱
10. 僱員小組討論或會談
11. 社交及工餘活動
12. 委員會代表或職工會